

**From:** [Neff, Jennifer](#)  
**To:** [Tuxbury-Gleissner, Philip](#); [Ernst, Joe](#)  
**Cc:** [Cravens-Brown, Lisa](#); [Klooster, Wendy](#); [Krok, Jessica](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Slavic 3321  
**Date:** Tuesday, November 26, 2024 12:56:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Thursday, November 14<sup>th</sup>, the Themes 2 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Citizenship for a Diverse and Just World reviewed a GEN Theme: CDJW with Research and Creative Inquiry High-Impact Practice request for Slavic 3321.

The reviewing faculty approved the request with the following feedback:

- Comment: Please note that the course numberings for both this course and the existing non-HIP version of the course, Slavic 3320, require adjustment. The department can work with ASCCAS staff to revise this course number to 3320.02 in curriculum.osu.edu without delaying the approval process, but Slavic 3320 should be renumbered to 3320.01 in a course change request.
- *Recommendation*: The reviewing faculty recommend that the consequences or procedures if a student happens to miss the zine fair be specified in the syllabus.
- *Recommendation*: There is some confusion among the reviewing faculty regarding the grading structure outlined in the syllabus. To ensure clarity, the reviewing faculty recommend that the syllabus use points or percentages to explain the grade breakdown, rather than mixing both. This will help to make the grading system easier for students to understand. [Syllabus pp. 10-18]

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

If the department is comfortable, I would be happy to adjust the course number (see above comment) in curriculum.osu.edu without having to exchange the course back and forth between queues. Otherwise, I can return the course to the department queue in order to address the comment. Please let me know at your earliest convenience how you would like to proceed.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Lisa Cravens-Brown (faculty Chair of the Themes 2 Subcommittee), Wendy Klooster (faculty representative of the Theme Advisory Group: CDJW), or me.

Best,  
Jennifer



**THE OHIO STATE UNIVERSITY**

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Pronouns: she/her/hers